



Parent Handbook

2023 Summer Day Camp

Ages 2 - Kindergarten

Dunwoody Baptist Church
1445 Mount Vernon Rd, Dunwoody, GA 30338
770.280.1220 | campunite@dbc.org

dbc.org/campunite
facebook.com/CampUnite

Mission Statement

Our mission is to nurture the spiritual, physical, social, emotional, and creative growth of children in our community through a quality camp experience.

Vision

- ★ Provide a spiritually, physically, and emotionally safe environment for children to investigate and experience the Love of God through a variety of camp activities.
- ★ Camp Unite is a place where parents feel safe leaving their kids.
- ★ Camp activities will be designed to be educational and fun so children will be excited about playing and learning.
- ★ Campers will establish lifelong friendships and memories and leave with a positive experience with Dunwoody Baptist Church.

Format

One-week sessions for kids aged 2-6 (age as of May 31, 2023) / Preschool through Completed Kindergarten

Camp Hours

Monday-Friday, 9:00am - 1:00pm

According to Bright from the Start: GDECL, preschoolers are only allowed to attend camp for a maximum of four hours a day.

Carpool Pick-Up & Drop-Off

Drop-off is 8:50-9:00am, and pick-up is 12:50-1:00pm. Enter from Ashford Dunwoody Road and exit at Mt. Vernon Road. *Look for the Camp Unite Flag and see the map.*

Each day, ensure your contact and emergency information are up-to-date on how we can reach you.

- **Drop-off:** Campers should be promptly dropped off in carpool from 8:50-9:00am. Per CDC guidance, we will not conduct temperature checks. Additionally, face masks for staff and campers are optional and will not be required.
- **Pick-up:** Carpool pick-up begins at 12:50pm and ends at 1:00pm. Any camper picked up after 1:15pm will be charged \$5 for every 15 minutes that you are late. This fee applies to each child. Payment is due at pick up. Please be on time.

Camp Fees

Before March 1: \$195/week (Week 5: \$157)

March 1 - May 31: \$205/week (Week 5: \$165)

After May 31: \$230/week (Week 5: \$190)

Registration Fee: A one-time, *non-refundable* registration fee of \$25 per family. All weekly fees must be paid before your child attends camp. If your balance is not paid, your child will not be allowed to attend camp until it is paid or a payment plan has been established with and approved by the head staff.

Sibling Discount: First child is the regular price for each week registered. Each additional child in the same family receives a \$10 discount per week registered.

Payment Plan Option: Customers who choose installment billing instead of full payment must pay a deposit of 25% per session to check out. The remaining installments will be paid from the bank account you set up on February 28, March 30, April 30, and May 30. All fees must be paid by May 30. Registrations after May 30 will require full payment.

Cancellation Policy: If you withdraw for any reason for a week that you registered for, you may transfer to another week of camp for no additional charge. However, if you withdraw before April 1, we will refund the fee, less 20%. If you withdraw after April 1, we will refund the fee, less 40%. Refunds will not be given after the Wednesday before the week of camp for which you are registered. All refunds are provided at the discretion of the Camp Director.

Weekly Specialties

Week 1: June 5-8

No Camp Unite this week. Instead, join us for Vacation Bible School—*It's the 70s*—at DBC! VBS is for kids ages 4 through 5th Grade (just completed), and it's FREE! Register at dbc.org/vbs.

Week 2: June 12-16

Blast Off to Camp: Kick off summer camp by blasting off to outer space. Campers will experience walking on the moon in our bounce house and have fun creating different out-of-this-world crafts! In addition, Jeffini the Great will amaze us with a space magic show on Thursday.

Princess Ballerina (ages 4-7): Experience the magical world of fairy tales with tea parties, dress-up, and dancing in a real castle! This camp is a week of delight and excitement.

Week 3: June 19-23

The Zany Zoo: We will have a great time this week being ferocious and having fun creating lots of animal art. Lee Bryan, That Puppet Guy, will perform *The Zany Zoo* on Thursday.

Week 4: June 26-30

Heroes of the Bible: Campers will meet a few heroes of the Bible this week, along with learning the truths from God's Word to stand firm and be a hero for God! They will free the Israelites with Moses, get to know Queen Esther, who spoke out to help her people, slay the Giant with David and learn more about the greatest hero of all, Jesus.

Week 5: July 3, 5-7

Hooray for the USA: This week is about showing appreciation for our great nation! We will learn patriotic songs and create all sorts of explosive art! Niko, That Puppet Guy will perform *Peace Love and Puppets* for us on Thursday.

Week 6: July 10-14

Mermaids & Pirates: Now is your chance to make a splash and have your dream come true! This will be a mystical week full of fun and fantasy. We will have a swash-buckling, glitter-tailed good time!

Week 7: July 17-21

Wow! That's a Big Boat!: Campers will learn how Noah trusted God's plan for him and his family. They will learn about God's promise and the rainbow. They will have fun learning all about the animals on "The Big Boat" while creating all sorts of art. Jeffini the Great will entertain us on Thursday.

Week 8: July 24-28

Beach Getaway: What better way to end our summer than a beach getaway? Campers will finish by soaking up the sun while pretending we are at the beach and creating fun art.

Camp Facilities

All camp activities will be on the campus of Dunwoody Baptist Church. See the campus map. Specific areas used will be preschool classrooms, rally rooms, and playgrounds.

Camp Staff

Taylor Turnbow, Director of Camp Unite

Taylor grew up in Clarkston, Georgia, and graduated from Stephenson High School. She received a scholarship from LSU and played basketball there all four years. After graduating, she played overseas as a professional player. When she returned to the US, she began Coaching Junior College basketball. When looking for a church that offered water baptism, she found DBC and has been here ever since.

Toni Pouliot, Preschool Camp Coordinator & Lead Teacher

Toni has a Bachelor's Degree in Early Childhood Education from The University of Maine at Farmington. She has been a professional teacher since 2002, when she began as a developmental therapist. She became a teacher at Dunwoody Baptist Preschool in 2008 as a lead young 5's teacher.

Lynn Sprang, Office Manager

Lynn is the first point of contact with Camp Unite and is always here to assist parents either by phone, email or in person in the camp office.

Group Leaders

Our Certified Dunwoody Baptist Preschool Teachers lead our camps each week!

What to Bring / Wear

- ★ Two-year-olds and toilet-training children will need diapers/pull-ups and wipes.
- ★ Three-year-olds that are not potty trained will need to wear a pull-up.
- ★ All children must wear tennis shoes.
- ★ Apply sunblock to your child before they arrive at camp each day.
- ★ Bring your child a labeled bottle of ice water each day.
- ★ Each child should bring their lunch and snack every day except for Friday. On Fridays, we will have a cookout with hot dogs, chips, watermelon, lemonade, water, and a cookie. If your child has a special diet, they may choose to bring their lunch on Friday. We are a peanut-free camp. *(Please send your child with containers that they can open independently. One piece works best.)*
- ★ Dress children in clothes that are okay to get messy. We will do our best to keep them neat, but we will not reimburse for clothes stained by our art projects or other activities.
- ★ Please bring a change of clothes labeled in a zip-lock bag. In addition, have a bathing suit and towel in your child's backpack for days we may have water play.
- ★ Camper's backpacks will be kept in bins in each classroom, and only that camper will be allowed access to their backpack, with the exception of the two-year-olds.
- ★ As we get closer to the week(s) you registered for, we will inform you of what you can do to prepare for Camp Unite in light of COVID-19 specifically.

Bible Lessons & Worship Content

First and foremost, Camp Unite is a ministry of Dunwoody Baptist Church. Campers will participate in daily Bible lessons and worship in the classroom and group assembly. Content focuses on Christian behavior and is explored through lessons, stories, puppets, skits, and songs. We strive to make our content kid and family-friendly.

Group Participation Policy

To qualify for enrollment—and to remain enrolled—children in this program must be able to function in a group setting. We cannot change the emphasis on group activities we have at our camp. We will try to meet the needs of each child as long as it does not require a change in our camp format. Camp Unite is not a “special needs” camp. Our staff is not trained to work with special needs campers. If your child has special needs, please discuss with our head staff whether Camp Unite is the right camp for your child. Campers will only be allowed to stay with their group during all individual class activities. Groups will be spaced out for special events and worship.

Visitors

If you, or someone authorized by you, need to be on campus during the day, you will only be able to come to the Camp Unite Office (see map). No one will be allowed to visit your child's classroom for safety. Please communicate with the head staff and provide documentation if a biological parent is not allowed to pick up the child. If you have questions or concerns, please call us at 770.280.1220 or email campunite@dbc.org.

Camper Release

Campers will be released only to people listed on your child's registration that you have authorized to pick them up. If someone other than a parent is to pick up your child, please let us know in writing so we can add them to your list. We will ask them to show a picture ID. This helps to ensure your child's safety. Please communicate with the head staff and provide proper documentation if a biological parent is not allowed to pick up the child.

Parent-Staff Relationship

Parents are responsible for keeping Camp Unite informed of any changes in enrollment information, including contact information or health information. Parents will receive weekly emails with important information concerning camp activities for that specific week. Please remember to check your email weekly. We value our camp families and look forward to building close relationships with you throughout the summer.

Emergency Transportation

In a medical emergency, your child may be transported to the nearest hospital (from Camp, this is Children's Healthcare of Atlanta) in a Dunwoody Baptist Church or possibly a private vehicle belonging to a camp staff member. Drivers of these vehicles have submitted their licenses and are insured by the church. An ambulance may be called to your child's location in more critical emergencies. In this case, your child will be transported to CHOA. In either case, you will be notified immediately. We will call your designated emergency contact person if we cannot reach you.

Illness/Injury Notification

In the event of your child's illness, we will contact you at the numbers you provide. In the event of an injury, we will provide first aid at camp. We will contact you for further instruction if the injury involves anything other than minor scrapes, cuts, or bruises. In a severe emergency, we will begin treatment and arrange for transportation to a hospital whether or not we can reach you. We will have a completed incident form for you to view for anything other than minor injuries or illnesses.

Exclusion of Sick/Contagious Children

Camp Unite requires children with an oral temperature of 100.4 degrees or higher, along with any other possibly contagious symptoms (rash, cough, sore throat, vomiting, shortness of breath, muscle pain, new loss of taste or smell), to be sent home. Please do not send your child to camp if they exhibit any of these symptoms or if they have been in contact with someone that has or is suspected of having COVID-19 or has traveled out of the country within the past fourteen days.

Illness

If your child has a fever of 100.4 degrees or higher, they may not attend camp until they are free of fever without medication for 72 hours. We will check staff upon their arrival and campers at carpool drop-off and again around 11am.

Personal Safety

Camp Unite will make every effort possible to ensure the safety of each camper. Each head staff member will be certified in First Aid and CPR.

Camper Rules

- ★ Campers are expected and encouraged to participate in all activities to the best of their ability and maintain a positive attitude.
- ★ No camper is to leave the supervision of their teacher.
- ★ Campers are not allowed to go into another person's clothing bag or lunch bag for any reason.
- ★ Foul language, profanity, or obscene gestures will not be permitted. Any such abuse will result in the calling of a child's parents to report the language used or a short session with the parent, child, and director at pickup time.
- ★ Name-calling that is abusive, belittling, or downgrading will not be tolerated and will result in the loss of certain privileges during camp time.
- ★ Physical violence will not be tolerated. Throwing rocks or foreign objects will not be permitted.
- ★ Any Camper who is constantly disruptive, non-cooperative, or fails to comply with the stated rules will lose their privileges of programmed activities.

Behavior Management

Camp Unite does reserve the right to dismiss any camper without a monetary refund if they seem unable to adjust to the group experience. If discipline is needed, our policy is that it will be carried out positively to enhance the campers' self-esteem and help develop self-control.

The individual need of each camper will be taken into consideration in determining discipline procedures. If and when problems persist, parents will be called for a conference with the Camp Director. Please know that corporal punishment will not be used for any reason.

We consider the process of camper discipline to be a partnership between the parents and our staff. We ask that parents would communicate to their children that the camp staff members are authority figures while they are at camp. In our experience, we've learned that when parents make this point in advance to their children, it aids in the prevention of discipline issues before they occur. We will strive to keep all parents informed about all but the most trivial infractions, and we rely heavily upon parents to follow up by disciplining the child at home when necessary.

Camp Unite operates with the sincere understanding that all children will likely commit some infraction from time to time because they are children. We accept the responsibility to document such infractions and view any action taken on our part without proper documentation to be irresponsible and arbitrary. Nevertheless,

habitual infractions that present a hazard to other campers or have the potential to create a breakdown in camp operation will be taken seriously and in a delicate manner. In such cases, this is not an act of judgment but a determination that Camp Unite may not be a good fit for the child. The criteria by which we must consider disallowing further admittance to Camp are as follows:

- ★ If the camper's actions present a hazard to other campers or significantly disrupt camp operations.
- ★ If a child habitually refuses to acknowledge the authority of camp staff.
- ★ If the parents of the child refuse to acknowledge a pattern of documented behavioral concerns or refuse to partner with camp staff in administering discipline. In addition, Camp Unite Directors reserve the right to make determinations regarding the seriousness of any infraction and the level of threat it presents to the camp as a whole. In a case where a camper has presented a hazard to the camp through their actions, camp management may disallow the camper from the premises after the first infraction. In all other cases, three such infractions are necessary before expulsion is considered, and consequences will be handled in the following order:
 - ★ The first time a child breaks a rule, they will be reminded that their behavior is inappropriate. It will be clearly stated that a warning has been given.
 - ★ The second time a child breaks a rule on the same day, the teacher will provide a consequence such as a 5-minute time-out period away from the group.
 - ★ The third time a child breaks a rule on the same day, a stricter consequence will be provided, such as being sent to the Camp Director for a time-out period and an opportunity for the Camp Director to speak with this child regarding their behavior.
 - ★ The fourth time a child breaks a rule on the same day, the Camp Director will call the child's parents to discuss the child's misbehavior.
 - ★ The parents will be asked to come and pick up their child immediately, and the child will not be allowed to return to camp that day but will be allowed to return to camp the following day. (Please know that a refund will not be given for such suspensions.)
 - ★ If the child's misbehavior persists the following day, the Camp Director will call the child's parents to come and pick up their child immediately, and the child will not be permitted to return to camp. (Please know that a refund will not be given for such expulsions.)

Severe Clause: In cases of severe misbehavior, such as fighting, vandalism, defying a teacher, or in some way stopping the whole group from functioning, a child will not

receive a warning. They will lose the right to proceed through the hierarchy of consequences. The child will be sent directly to the Camp Director if such a case arises.

Campus Rules

Dunwoody Baptist Church is a non-smoking facility. Please refrain from smoking (Juuls included) while on the church campus and at all camp activities. Drinking alcohol is also prohibited on the church campus and at all camp activities. Illegal drugs are prohibited on the church campus and at all camp activities. Weapons and firearms are prohibited on the church campus and at all camp activities.

Child Welfare

Camp Unite has zero tolerance for abuse. All camp staff members are trained in child protection policies. We take these issues and policies very seriously. We are required by law to report when there is reasonable cause to believe that a child has been abused in any way, including physical abuse, emotional abuse, neglect, abandonment, and/or sexual abuse/exploitation.

Grievances

All grievances should be directed to the Camp Director. Usually, the problem can be solved through a personal conference. Appropriate records and documentation will be kept on matters relating to the grievances.

Right to Amend Policies

Camp Unite reserves the right to add and/or change policies for any family or camper when necessary due to individual circumstances and issues. This includes but is not limited to payment policies, late pick-up policies, and behavior management policies.

Sample Schedules

Times are flexible and subject to change based on activities throughout the weeks. These are just a sample of the daily schedule.

2-Year-Olds

9:00: Arrival at carpool
9:00-9:30: Snack
9:30-10:00: Music & Movement
10:00-10:30: Outside play
10:30-11:30: Projects in class
11:30-12:10: Christian Rally Time/Devotion
12:10-12:40: Lunch
12:40-1:00: Ice Pops
1:00: Dismissal at carpool

3-Year-Olds

9:00: Arrival at carpool
9:00-9:20: Snack
9:30-10:00: Outside play
10:00-10:30: Music & Movement
10:30-11:00: Projects in Class
11:00-11:30: Finish projects in classroom
11:30-12:10: Christian Rally Time/Devotion
12:10-12:40: Lunch
12:40-1:00: Ice Pops
1:00: Dismissal at carpool

4-Year-Olds

9:00: Arrival at carpool
9:00-9:20: Snack
9:20-10:00: Themed projects in class
10:00-10:30: Outside play
10:30-11:00: Themed projects in class
11:00-11:30: Music & Movement Class
11:30-12:10 Christian Rally Time/Devotion
12:10-12:40: Lunch
12:40-1:00: Ice Pops
1:00: Dismissal at carpool

5 & 6-Year-Olds

9:00: Arrival at carpool
9:00-9:20: Snack
9:20-10:00: Themed projects in class
10:00-10:30: Outside play
10:30-11:00: Music & Movement Class
11:00-11:30: Finish projects in classroom
11:30-12:10: Christian Rally Time/Devotion
12:10-12:40: Lunch
12:40-1:00: Ice Pops
1:00 Dismissal at carpool

Camp Unite is exempt with Bright from the Start License.

2023 CAMP UNITE POLICY AGREEMENT

I have read, understand, and agree to follow all policies outlined in the Parent Handbook. I understand that if I have questions at any time regarding camp policies, I may address any member of Camp Unite head staff.

_____ (Please initial)

I have read the rules listed for campers and will help my child be aware of them and help him or her to follow these rules in any way I can. I agree to work with the camp staff in dealing with any issues that may arise regarding my child’s behaviors and actions while at camp.

_____ (Please initial)

I understand that I must inform Camp Unite of any changes to my contact information or my child’s health information.

_____ (Please initial)

Childs Name _____

Signature _____

Date _____ / _____ / _____