

Replacing Your Important Papers

The following is a partial list of ways to get duplicates of destroyed or missing documents:

Birth and Death Certificates – Birth and death certificates can be replaced by visiting your county vital records office or on line <http://georgia.gov/popular-topic/requesting-copies-vital-records>

Marriage Certificates – The online link for replacement of marriage certificates is <http://georgia.gov/popular-topic/requesting-copies-vital-records>

Marriage Dissolutions (divorces) – The online link for divorce decree replacements is <http://georgia.gov/popular-topic/requesting-copies-vital-records>

Immigration Documents – Contact your county office or the site below for citizenship, immigration, permanent resident card (green card), employment authorization, re-entry permit and more. <http://www.uscis.gov/>

Driver Licenses – Visit any Georgia driver license office with acceptable identification and proof of address. Fee required.

Vehicle Registration, License Tab or Title – Contact your county motor vehicle office. You will need proof of insurance and Georgia vehicle emissions. Fees administered by county. <http://motor.etax.dor.ga.gov/motor/MVDOnline.aspx>

Passport – Complete form DS-64 from http://travel.state.gov/passport/lost/lost_848.html

Military Records – Request Standard Form 180 (SF-180) from any office of the Veterans Administration, American Legion, VFW or Red Cross, or download from <http://www.archives.gov/veterans/military-service-records/standard-form-180.html>

Mortgage Papers – Contact your lending institution

Property Deeds – Contact the recorder's office in the county where the property is located

Insurance Policies – Contact the insurance company for replacement papers

Social Security Card – Go to a Social Security Administration office. You also can request a copy of your Social Security statement online <http://www.ssa.gov/>

Transcript of Your Tax Return – Call nearest Treasury Department office, IRS office or 800-829-3646; request form 4506. To find your local IRS office, go to <http://www.irs.gov/uac/Contact-Your-Local-IRS-Office-1>

Savings Bonds/Notes – Complete Form PDF 1048 (Claim for Lost, Stolen or Destroyed U.S. Savings Bonds); available by calling 304-480-6112 or at <http://www.treasurydirect.gov/forms/sav1048.pdf>

Credit Cards – American Express, 800-528-4800; Discover, 800-347-2683; MasterCard, 800-622-7747; Visa, 800-847-2911